# Out:think

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YOU KNOW NOTHING JON SNOW 10 THINGS I'VE LEARNED IN FREELANCER SHOULD KNOW

# RUNNING A BUSINESS THAT EVERY

### BE BRAVE









### You know nothing, Jon Snow.

KNOW YOUR VALUE

### value

noun the regard that something is held to deserve; the importance, worth, or usefulness of something.

"Your expertise is assumed. We're getting on the phone so that I can make sure you're not an asshole, and you can make sure I'm not an asshole."

- GREAT CLIENT

"Don't sell websites. Squarespace sells websites, and they're cheaper than you."

"You want to be your client's first choice in all cases except one: **when you are the lowest price**."



## SHUT UP AND TAKE MY MONEY



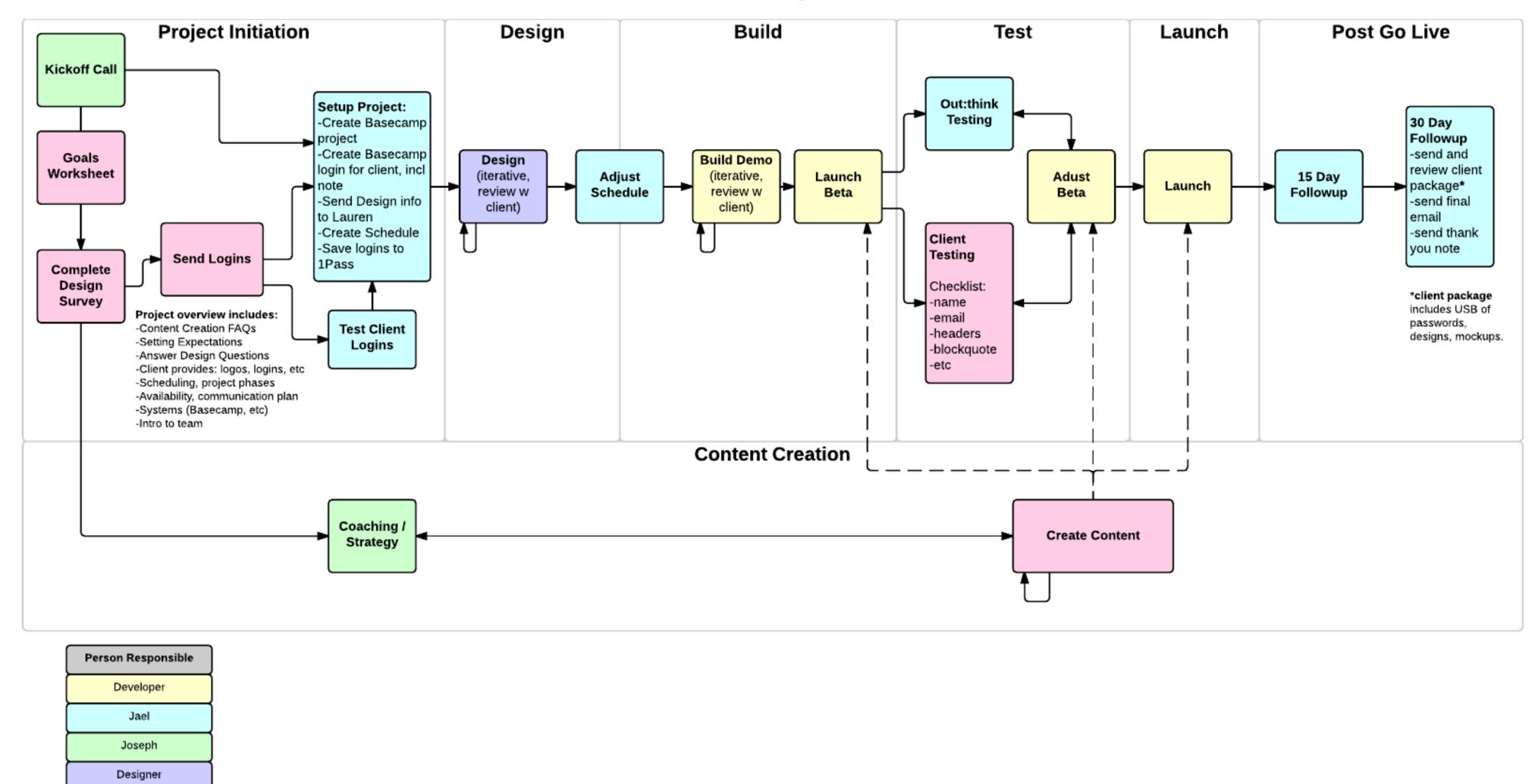
### SYSTEMS REMOVE STRESSORS

# Anxiety is a wet blanket over creativity.

- Uncertainty causes stress
- Stress causes anxiety
- Anxiety kills creativity
- Repeat.

### SOLUTION: SYSTEMS an organized or established procedure

### **Out:think Project Flow**



Client

### MANAGE CLIENT EXPECTATIONS



## Ouestion:

What is your client expecting in this relationship?



- How you communicate
  - Timeline
  - Content
    - Delays
  - Budget / Scope

### **Conditions for Victory:** "What will make this project a success?"

They didn't sign up for that.

Clients will tolerate mistakes and delays, but they won't tolerate a lack of communication.

FIRE BAD CLIENTS

### A few things...

### URGENT!

### Checking in...

### **PLEASE REPLY!**

# Call me.



"Send your bad clients to your competitors. And now you've won twice. You've freed up time to delight the right clients and gotten your competitors stuck with losses due to unprofitable clients."

-LIOR ARUSSY, EXCEPTIONALIZE IT

### DON'T BE WEIRD ABOUT MONEY

- scope and cost more.

Send invoices immediately after completing a project

Let clients know when something is going to be out of

Spend money on software if it will make your job easier.

Hi [Client],

I was in the invoicing software and noticed this was overdue. I just wanted to bring it to your attention.

Thanks, Joseph

MAKE IT EASY FOR PEOPLE TO DO BUSINESS WITH YOU

Use an invoicing software.

Offer to break payments up

"Convenience fees" are rarely convenient. Accept credit cards.



### ALWAYS BE PITCHING

"For clients, switching vendors is a very painful experience. Use that to your advantage. How can you continue to help them?"

### RECURRING REVENUE WINS THE DAY

TIER 1	10	\$2,000 / MO	\$240,000.00
TIER 2	10	\$500 / MO	\$60,000.00
TIER 3	20	\$100 / MO	\$24,000.00
YEARLY REVENUE - \$324,000.00			

### CREATE A MASTERMIND GROUP



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